

912 Vancouver Street Victoria, BC, V8V 3V7 Telephone: 250.383.5125 reception@cathedralschool.ca

# **Hot Lunch Instructions**

When ordering opens, you may select some lunch options and not others; however, you must commit to all the lunch days of the term for each restaurant item you choose. It is not possible to select an item for only some days. You only need to make your selection once, on the first day it is offered in the ordering menu. The system will automatically apply the same choice for all other dates using our "linked" ordering system.

# For example:

- If you order Subway, your child will receive Subway on every Subway day for the term with the same specifications.
- If you commit to Oregano's Pizza, your child will get Oregano's on every Oregano's pizza day for the term.

Additionally, based on the recommendation from hotlunches.net, we reset the entire system at the end of each school year. This means you'll need to create a new account and update your child's name and grade at the start of each year. This process is quick and helps prevent errors from old information being carried over. Last year, we encountered issues with parent names appearing on the delivery list instead of the child's. Please **pay extra attention when creating your account** to ensure your child's name and information are correct.

Before placing your orders, **triple-check the accuracy** of your selections (e.g., sandwich toppings) with your child to avoid any mistakes.

Please note: Bahn Mi's ordering section is further down the form as its first delivery date is November 8th.

## Here's how to get started...

- Go to cccs.hotlunches.net
- Under the sign-in fields, select "Click Here to Register"
- Enter Access Code CCHL
- Complete the rest of the registration form.
- Click the "**Register Now**" button at the bottom (you can only register once with your usual email address. Multiple accounts are no longer available).
- Follow the instructions to add each child in your family who attends CCCS. Please be sure to include your child's **usual** name so we know how to identify them on our lunch list. Once your child(ren) are registered, carefully review the information and click on "Orders"
- Proceed to order lunches for your child(ren)

There are three lunch terms this year. The first term covers October, November, and December.

- Ordering for term one starts on <u>Thursday, September 26th at 12 PM.</u>
- The deadline to order for the first term is Monday, October 7th at 12 PM.
- No late orders will be accepted.

The second and third terms are not yet available for online ordering.

#### What if I miss the deadline?

If you do not place your order by Wednesday, October 9th, your next opportunity to order will be for the second lunch term (January to March). We encourage you to place your order as early as possible to ensure any issues can be resolved before the deadline.

## Payment:

The hot lunch system uses Bambora, which is a secure online payment system where you can pay by credit card. This is our preferred payment method. You do not need to have a Bambora account to pay with your credit card.

**Questions:** Please contact the school office at 250-383-5125 or email <a href="mailto:reception@cathedralschool.ca">reception@cathedralschool.ca</a>



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# 2024 Term 1 Lunch Days

October						
Su	M	Tυ	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
November						
Su	M	Tυ	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	16	19	20	21	22	23
24	25	26	27	28	29	30
December						
Su	M	Tυ	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

