



Christ Church Cathedral Educational Society

912 Vancouver Street
Victoria, British Columbia
V8V 3V7

Telephone (250) 383-5125
Facsimile (250) 383-5128
cathedralschool@cathedralschool.ca

POLICY RE: PAYMENT OF FEES

Fees for the school year 2016-2017 are \$14,000 + ESL costs for International Students, \$6,100 for Anglicans and \$6,400 for all others.

(\$60.00 discount per month for first sibling, \$120.00 discount per month for second sibling)

Notice: *Fees are set by the Christ Church Cathedral Educational Society Board of Directors. They are reviewed annually and are set early in the year for the following school year.*

As Christ Church Cathedral School is dependent on fees to meet its budget, those parents or guardians enrolling children must agree to the following conditions:

1. Fees are payable according to the following schedule:

Either:

- a. In full before August 31, 2016 **Or**
- b. In two installments – on or before August 31st **and** on or before December 31, 2016 **Or**
- c. Cheque to cover balance of tuition (less registration deposit) for September 2016 and Pre-Authorized Debit on the 1st or 16th of each month from Sep. 2016 (to cover June 2017) through May 2017. New forms for this preferred payment method will be forwarded to you before the end of June 2016. **NB: Pre-Authorized Debit forms must be completed every year to include any changes in fees and possible banking adjustments.**

Note: Withdrawal at any time during the year means that the June pre-paid tuition will be forfeited.

- 2. If fees are paid in full before August 31, 2016 there will be a discount of \$50.00 or if the fees are paid in two installments before December 31, 2016 there will be a discount of \$25.00.
- 3. Anglican Parish affiliation must be supported by an offering envelope number.
- 4. Unless an extension is granted or the outstanding fees are received by the 25th of the current month, the child(ren) will be considered to have been withdrawn from the school and will not be allowed to attend as of the last of that month.
- 5. If an account is in arrears at April 30th your child will not be offered a place at the School for the following year.
- 6. Notwithstanding items 1 - 5, if there are any difficulties regarding payment of fees, please contact the Head of School or the Administrative Assistant to discuss any options that might be available.

I have read the above terms and conditions and agree to be bound by them. *(All parents/guardians must sign.)*

Parent or Guardian #1 Name: _____

Signature: _____ Date: _____

Parent or Guardian #2 Name: _____

Signature: _____ Date: _____

Operating *Christ Church Cathedral School* (Elementary & Middle), *Lux Mundi* Out of School Care Program and *Christ Church Cathedral Childcare / Junior Kindergarten Program*